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**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Employability Skills Area: Communications**

**Assignment Name: Inc. Magazine**

**Inc. Magazine offers a collection of communication-related articles designed to give** quick and practical tips for improving communication skills. Click on the Inc. Magazine link below and select 5 articles to read.

<http://www.inc.com/guides/growth/23032.html>

Then complete the following information:

1. Name of selected articles & authors (if available).
	1.
	2.
	3.
	4.
	5.
2. Complete the Mindmap below: 

3. Select three of the themes listed above and complete the chart below: 