

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Employability Skills Area: Time Management**

**Assignment Name: Time Management Help**

Read the article found at this link: <http://www.timemanagementhelp.com/highschool.htm>

Write a reflection below or submit a typed reflection (150 word minimum) on the most important details from the article. See rubric under the “Documentation” tab of the class website for guidelines for grading purposes.

**Reflection:**